Sample Meeting Agenda – Agenda for the Start of a Country Partnership

Country Partnership – Core Committee Meeting

Monday 22 September, 14:00 - 16:00

Agenda

14:00 Welcome and Introduction

The Country Partnership engages over 40 organizations including the Government, global and local private sector, civil society, international and donor organizations, and farmers associations, to serve as a platform for enabling stakeholder cooperation to accelerate partnership opportunities and investment for a common agenda to strengthen a sustainable and inclusive agriculture sector in the country. In this meeting leaders from the Core Committee of the Country Partnership will review progress from working groups, share challenges and opportunities, and agree on structure and governance of the Network going forward.

14:15 Country Partnership Core Committee: Governance and Secretariat

Participants will discuss the roles and responsibilities of the Core Committee with regards to structure and governance as well as support to the working groups. At the last meeting of the Country Partnership, leaders agreed to take forward the establishment of a Partnership Secretariat, and in today's meeting will explore approaches towards setting-up such an entity including financing and operating model. The Regional Team will provide information from the experience of the World Economic Forum in supporting PPP Secretariats in other countries and regions as reference in the discussions.

15.00 Working Groups: Goals and Targets

Working Group leaders will share brief updates on progress from each of their respective initiatives including Coffee, Fruits & Vegetables, Dairy, Sugar, Mobile Services, Agri-Finance, and Sustainable Productivity. Leaders are invited to share key challenges and opportunities, and/or resources and partners needed to advance progress in each initiative.

The Core Committee will develop and agree on a timeline and deliverables for all Working Groups, in preparation for future meetings of the Country Partnership.

15:40 Next Steps and Key Milestones

The Regional Team will share important milestones in 2014-2015 for the Country Partnership including the following high-level events:

- Week of 17 November, TBC Country Partnership Meeting, [City, Country]
- 21-24 January, 2015 World Economic Forum Annual Meeting, 2015, Davos, Switzerland
- 21-23 April, 2015, Grow Asia Forum / Regional Milestone

The Core Committee will summarize key highlights from the discussion and outline next steps.

16:00 Meeting Adjourned