

World Economic Forum Annual Meeting 2016

Davos-Klosters, Switzerland 20-23 January

Hotel Badge Guidelines

Due to security requirements during the Annual Meeting, there are five hotels in Davos that require anyone who does not hold an Annual Meeting badge (with the exception of driver badges) to request and obtain a hotel badge.

The five high-security hotels are (see map on page 4):

- Ameron Swiss Mountain Hotel
- Hilton Garden Inn
- Hotel InterContinental
- Hotel Seehof
- Steigenberger Grandhotel Belvédère

Requests are subject to security screening by the Cantonal Police Graubünden, who are in charge of all security measures during the Annual Meeting and the final arbiter on the provision of hotel badges. The administrative processing and distribution of hotel badges is conducted by the World Economic Forum on behalf of the police.

General policy

Hotel badge holders are entitled to access the designated hotel during the day of the event to which they have been invited. Hotel badge holders who are invited to several events in different high-security hotels can access those hotels with the same badge. Holders of an Annual Meeting driver badge or hotel driver badge are not authorized to enter high-security hotels; they can only pick up and drop off passengers.

An administrative fee of CHF 50 per badge will be charged for the costs of security clearance and production of the badge. This one-time fee covers all events to which hotel badge holders have been invited during the period of 18-23 January. Only payments by credit card are accepted.

Hotel badges are mandatory as of 18.00 on Monday 18 January until 08.00 on Sunday 24 January and do not grant access to the Congress Centre, Kongress Hotel or Promenade 101.

Hotel badges can only be requested by official event hosts. An Event Host is a person appointed by a Forum Member or Partner company who is entitled to invite and/or register guests for its company's event. It is not possible to register for an event through the dedicated platform without an invitation from an Event Host.

A maximum of two Event Hosts per company can be designated to the Forum contact person with the following information: organization, first name, last name and email.

The Hotel Badge Team is responsible for creating the user account of Event Hosts based on the information provided by the Forum contact person and will forward the login details to the Event Hosts to finalize the account set-up (www.davoshotelsecurity.com, **website opens on Tuesday 1 December 2015**).

If you are not a Member or Partner of the World Economic Forum and plan to host an event at one of the five high-security hotels, please contact the hotelier, who will inform the Hotel Badge Team of your event. You will be contacted by the Hotel Badge Team and identified as the Event Host of your company.

Event Hosts have the following options to invite and register their guests for each event taking place in a secured hotel:

- They may access their profile, create events, invite and register guests for the event(s) and pay the fee of CHF 50 through the dedicated platform www.davoshotelsecurity.com so that the guests only need to pick up their hotel badge before attending the event.
- They may access their profile, create events, invite guests for the event(s) through the dedicated platform www.davoshotelsecurity.com and send guests the information to log in, register and pay for the event(s) to which they have been invited. The Event Host may cover the fee by sharing a prepaid code with the guest.

The processing and security clearance of a hotel badge request may take up to 48 hours. The Event Host and the invited guest can verify the status of a hotel badge request by accessing their user profile. Requestors must ensure they have received an email confirming that the requested hotel badge has been approved **before** collecting it at the hotel badge registration at [Parsenn Parking](#) (Bündaparkplatz, access via Mühlestrasse). Registration is located 1.9 kilometres/1.18 miles from the Congress Centre. Allow sufficient time in case of heavy traffic.

For questions about the procedure or requirements, please contact the Hotel Badge Team by email: hotelbadge@weforum.org

Hotel Car Sticker Guidelines

General information

As part of its effort to remain at the forefront of environmental responsibility, the World Economic Forum is adopting a new sustainability strategy and policy, which will affect the logistics of our Annual Meeting. An independent assessment and evaluation was made at the Annual Meeting 2015, and the Forum is taking action to further strengthen the sustainability of its operations.

In addition to efforts to reduce overall traffic, emissions can be significantly lowered by restricting circulation in Davos to environmentally friendly vehicles. The new hotel car sticker replaces the former Greener Davos car sticker, and grants access to the outer security zone of the five high-security hotels for drop-off and pick-up only:

- Ameron Swiss Mountain Hotel
- Hilton Garden Inn
- Hotel InterContinental
- Hotel Seehof
- Steigenberger Grandhotel Belvédère

The following requirements must be met from 18.00 on Monday 18 January until 08.00 on Sunday 24 January:

- **Limousine:** CO₂ emission rate maximum 165g/km
- **Van (6-9 seats, including driver, excluding SUV models):** CO₂ emission rate maximum 200g/km

These requirements do not apply to vehicles with a capacity of more than nine seats, including the driver.

To verify whether your vehicle meets the requirements, please check the following website:
<http://www.bfe.admin.ch/energieetikette/00886/04331/index.html?lang=de>

If your vehicle is not in the database, please contact us at carsticker@weforum.org.

Important: Should you hire a car through a rental car company, please check whether the vehicle and driver have already been registered by the rental car company in order to avoid duplication. You must request a car sticker for additional corporate private cars.

Hotel car sticker and hotel badge issuing and delivery

To acquire a hotel car sticker, Event Hosts need to register the vehicles of their organization in advance through the dedicated portal www.davoshotelsecurity.com. To accelerate car sticker issuing on site, the request for a hotel car sticker is approved based on the uploaded vehicle registration document if the above-mentioned emission requirements are met. Please be aware that spot checks will be conducted on site.

Please note that the person driving the vehicle needs to hold either an Annual Meeting badge or a hotel driver badge.

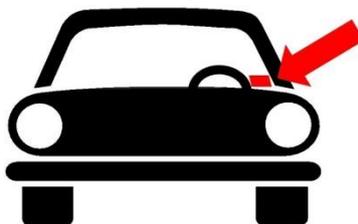
The hotel car sticker and hotel driver badge will be issued as following:

Registration at Parsenn Parking ([Bündaparkplatz](#) Mühlestrasse, 7260 Davos)

- Monday 18 January to Saturday 23 January: 06.00 - 01.00

The following rules must be respected:

1. The hotel badge is handed out only to the entitled person (no third party accepted) on presentation of same ID or passport used to register
2. The hotel car sticker must be collected on presentation of the car registration document used to register
3. The hotel car sticker must be affixed on the vehicle's interior windscreen as per the following illustration:



4. The hotel car sticker and hotel badge are important security credentials and their misuse is subject to police and legal action
5. The badge must be worn visibly as you are entering or while inside a security zone
6. Loss of badge must be reported immediately at Registration (there will be an investigation, as the loss of a badge is a serious security incident); **lost badges will not be replaced**
7. Badges are personal and cannot be transferred

Cars with CD (diplomatic) plates are exempt from the hotel car sticker emission standards; however, vehicle and drivers need to register in advance through www.davoshotelsecurity.com.

Requests submitted after Friday 15 January 18.00 (CET) will not be considered (for both hotel car sticker and hotel driver badge).

Vehicle waiting zones

Vehicles with a hotel car sticker may access the following special waiting zones:

- Kirchner Museum (opposite the Steigenberger Grandhotel Belvédère)
- Panorama (Kurgartenstrasse)

As waiting zones are not parking areas, the driver must stay in the car with the engine off. If a driver does not comply with the above-mentioned regulations, the car sticker will be irrevocably removed by the police and, according to circumstances, the vehicle may be towed at the owner's expense.

There will be a dedicated temporary parking zone (parking allowed up to 6 hours) at the Flüelastrasse near the Hotel InterContinental and at Registration (Bündaparkplatz, Mühlestrasse). In case of snow and bad meteorological conditions, 4WD or snow chains are mandatory to access the Hotel InterContinental. A shuttle service will run between the temporary parking zone and the Hotel InterContinental. Please be aware that there is no access for pedestrians.

For further information, please contact us by email at carsticker@weforum.org.

